

## **New Buckenham Parish Council**

Prior to the commencement of the meeting Councillors and Public received a presentation from Darryl Smith, Principal Housing Officer (Strategy & Enabling), Broadland District Council, concerning the property assets of a Parish Council, which in the case of this Council referred to No's 1 and 2, Town Houses, Marsh Lane, New Buckenham.

There are seven options:

- Management by a Housing Association
- Leasing the properties to a Housing association
- Shared ownership
- Community Land trust
- Sale of properties on open market
- Sale of properties to sitting tenants
- Council to remain as Landlord / Property owner

Darryl Smith encouraged the Council to consider what it wants to achieve, to what degree it wanted to relinquish responsibility, and, if it decided it wanted to sell, to consult Parishioners explaining the reasons.

**MINUTES OF THE ANNUAL MEETING OF New Buckenham Parish Council held on Tuesday 10 May 2011 at 7.30 pm in the Village Hall.**

Present: Councillors Karen Hobley (Chair), Andrew Bingham, Bella Chirodian, Tony Lister

In Attendance:

Marion Cook (Clerk to the Council), District Councillor and 5 members of the public.

11/325 To elect a Chairman for the ensuing year:

All declarations of acceptance of office having been signed by all newly elected Councillors prior to the start of the meeting the outgoing Chairman asked for nominations for Chairman. Cllr Andrew Bingham proposed Cllr. Karen Hobley, this was seconded by Cllr. Bella Chirodian. There being no other nominations, and, by a show of hands, all Councillors being in agreement, Cllr Karen Hobley was elected Chairman. She thanked her fellow Councillors for their support, and duly signed the declaration of acceptance of the Office of Chairman.

11/326 To consider accepting apologies for absence:

Apologies were accepted from Cllr. Darren Rush

11/327 Minutes of the meeting of New Buckenham Parish Council held on 12 April 2011:

**RESOLVED to approve the minutes as a true and accurate record of the meeting.**

11/328 Matters arising:

Min 313 – thanks from the floor for Cllr. Lister who had carried out a light trim of the hedge to suffice until a heavier cutting could be carried out after the birds had finished nesting.

Min 315 – posts between play area and road need to be replaced. Further investigation showed that nine posts in total needed replacing and this would be placed on the agenda for the next meeting to be discussed.

Min 315 – Cllr Bingham is preparing a schedule of works to enable the Clerk to obtain comparative quotes.

Action: Cllr Bingham / Clerk

Min 316 – MacMillan Cancer Support request for donation to be brought to the next meeting.

11/329 To record declarations of interest in items on the agenda:

There were no declarations.

11/330 To conduct the co-option procedure for up to two additional Councillors:

Ms Gerry Walsh offered herself for co-option as a Parish Councillor and after

answering the questions confirming eligibility to stand it was proposed and seconded, and agreed unanimously that she was confirmed as a Councillor. The declaration of acceptance of office as a Parish Councillor was signed.

There remains one vacancy which may be filled without advertising before the next meeting.

11/331 To elect a Vice-Chairman:

The Chairman asked for nominations for the post of Vice-Chairman. Cllr Tony Lister nominated Cllr. Bella Chirodian. This was seconded by Cllr. Andrew Bingham. There being no other nominations, and, by a show of hands, all Councillors being in agreement, Cllr. Bella Chirodian was appointed Vice-Chairman.

11/332 To appoint representatives to outside bodies:

Representatives to the Village Hall Trust and Old Buckenham Community School were still mid term of their appointment and will be raised again at the end of term of office for each.

11/333 Items mentioned at previous meetings and deferred to this meeting:

a) Noticeboard

The Chairman proposed that as the Council uses the noticeboard on the wall at Lovell's, the other noticeboard should be made available for use by the village in general. Members of the public had offered to monitor the use by making sure it was up to date, and would with the Council maintain the structure.

**RESOLVED to allow the use of the noticeboard by members of the Public**

b) Milestones

The Chairman having been approached by a gentleman who paints milestones asked Councillors for their opinions. After discussion it was agreed, especially as ownership of the milestones was in doubt, to refuse the offer to have them painted.

c) Grasscutting

The cricket square had not been cut, and there had been a report of cutting that had been done, not being done very well. As this would have been the first cut of the season, and Cllr. Lister had spoken to CGM about this it was decided to monitor the situation.

11/334 To adjourn the meeting to allow public participation:

Parishioners comments and questions:

- Emergency Procedure – would be discussed in full at a later meeting, but in essence information would not be advertised other than a point of contact should an emergency arise.

Parish Councillor reports:

- Lower branches of trees at play area have been cut (probably pre April meeting) Vice Chairman to make a comment in the Parish News.
- Cllr. Lister gave a report on some of the figures he had not had to hand at the Annual Parish Meeting concerning re-cycling. The re-cycling year runs from October to September and last year 16,000 kgs were re-cycled. So far this year re-cycling credits had earned £1,300 for paper, card, plastic etc and approx. £600 from glass.
- A request was made to put on the next agenda, a proposal by the Cricket Club to lay a concrete square for youngsters to place matting on and be able to play cricket.

District Councillor report:

- Cllr. Joel thanked everyone for his re-election. The ward he stood for had the highest turnout.
- He, along with the District in general, listened to the people, the Parish Councils and organisations.
- the DC had match funding available for certain projects up to a maximum of £20,000
- AV vote had been a resounding 'No'

The Chairman, on behalf of the Councillors and Parishioners, offered congratulations to Cllr. Joel on his re-election.

11/335 To receive the Clerk's Report:

- Letter received from nplaw. This is a new organisation formed by Norfolk County Council to provide legal services for other Councils at a fixed or reasonable cost.
- NALC Summer conference Tuesday 28 June 2011 at Norwich City Football Club, Carrow Road, Norwich. The Clerk asked if any Councillors wished to attend.
- A letter had been received asking for nominations for the Executive Committee of the Norfolk Association of Local Councils. Councillors were asked to inform the Clerk if they wished to be considered.

11/336 To consider planning applications:

No applications had been received for consideration.

11/337 To approve expenditure on repair of Cemetery headstones:

A quotation had been received from Perfitts Stonemason for the repair to memorials in the names of Elizabeth Smith (£150) Ada Woodcraft (£240) and Sydney Wright (£190). After discussion it was decided that as there was no budget for this work, the stones would be laid down.

11/338 To consider the financial relationship between the Church and the Council:

After discussion between Councillors and Gordon Andrew, as the Church's representative, it was decided that the most the Parish Council would be able to consider would be £250 toward the upkeep of the Church yard, and this would not be until 2012/2013. The Parish Council already bears the cost of maintenance and administration in connection with the Cemetery.

11/339 Financial summary and payments:

The financial summary was noted and it was

**RESOLVED to approve the payments listed**

<i>Payment by cheque</i>	<i>Item</i>	<i>VAT</i>	<i>Gross amount payable £</i>
Broker Network Ltd <i>Cheque No:101544</i>	Insurance 16.04 – 15.04.2012	0	1,113.67
New Buckenham Village Hall Trust <i>Cheque No:101545</i>	Jan – Mar	0	28.36
TT Jones Electrical Ltd  <i>Cheque No: 101546</i>	Quarterly maint, charge & reps. to Rosemary Lane / King Street	20.41	122.45
<i>For information: payment by DDR</i>			
E-on <i>DDR 13.05.2011</i>	Unmetered power supply Apl 11	2.18	45.81

11/340 Town Houses:

Emergency procedures – after discussion it was

**RESOLVED that the Parish Council would enter into an agreement with British Gas for emergency cover other than the heating systems.** With regard to the heating the Council will enter into an agreement with MYBoilers to provide servicing and emergency cover for both properties. It was noted on both sides that this would not be a '24/7' but the most reasonable that could be provided, and would be based on requests to MYBoilers being made by the tenant and the Clerk being informed at the first opportunity. Action: Clerk

11/341 Information Received to be circulated:

The information received for circulation was noted.

11/342 To receive items for the next agenda:

As noted in the minutes above

11/343 Date and time of next meeting

**RESOLVED** to hold the next meeting on Tuesday 14 June 2011 at 7.30pm in the Village Hall.

The meeting closed at 9.20 pm

Signed.....

Date:.....