

New Buckenham Parish Council: meeting minutes

Date: Tuesday 14th April 2009
Chair: Mrs K Hobley (KH)
Councillors: Mrs F. Doe (FD), Mr A. Lister (TL), Mr J. Newport (JN), Mr D Rush (DR) and Mr M Stevens (MS).
In attendance: Mr A. Joel, Breckland District Council (AJ)
Clerk: Mrs C Greenwood (CG)
Abbreviations: PC: Parish Council; BDC: Breckland District Council; OB - Old Buckenham NCC: Norfolk County Council; NWT: Norfolk Wildlife Trust; NALC – National Association of Local Councils, SLCC – Society of Local Council Clerks
EERA: East of England Regional Assembly HBT: High Bailiff's Trust
AAP: Attleborough Area Partnership FOI: Freedom of Information
NCAPTC: Norfolk County Association of Parish & Town Councils
NBVHT: New Buckenham Village Hall Trust.

6 members of the community were in attendance

1. Apologies for absence: apologies were accepted by the Chairman from: Mr R St. John Cooper (RC).

2. Minutes of previous meeting (Tuesday 10th March 2009)

2.1 The minutes of the meeting held on Tuesday 10th March 2009 were agreed as a true record of the meeting with one amendment and would be signed by the Chairman at the end of the meeting. Para 9.2 should refer to the Annual Parish Council meeting not the AGM.

3. Matters arising

[Ref minutes 10th March 2009]:

- 3.1 [3.1] Drains: the Chairman and MS had met the inspector and compiled a list of items for discussion. The official response had been disappointing and no definite plans for improvements had been confirmed. The PC had been informed that official inspections were carried out every 13 weeks. The Chairman had asked that the PC be notified in advance of the inspection dates so that a representative could attend.
- 3.2 [3.2] Notice boards: DR to fit a new Perspex front to the notice board under the Market Cross and arrange sign-writing on main board – outstanding.
- 3.3 [3.3] Cars mounting pavement in King Street – as 3.1.
- 3.4 [3.4] Complaints about damage by contractor – no response from contractor - ongoing.
- 3.5 [3.5] Raised cobbles opposite the garage – as point 3.1.
- 3.6 [3.7] Tree felling: the Clerk would circulate a presentation on tree conservation by BDC's tree officer. AJ suggested the PC write to the tree Officer with their concerns.
- 3.7 [3.8] Speeding in village: referred to Safer Neighbourhood team – to be discussed at Annual Parish Meeting.
- 3.8 [3.12] Damage to the green from cars: the Safer Neighbourhood team had been consulted about parking issues. The matter was still to be referred to the High Bailiff's Trust.
- 3.9 [3.13] Suggested new footpath to south of Marsh Lane: the landowner had responded that they would not give permission for the footpath. Four letters of objection had been received from residents. No further action would be taken by the PC – the landowner and correspondents would be informed of this decision.
- 3.10 [3.14] Drainage on the new car park at the Piggeries, Marsh Lane: a representative of the developer advised the PC that 6 soakaways had been installed in the car park area which was in excess of the planning requirements. Parking provision had been made for two vehicles for each house.
- 3.11 [3.15] Wall alongside the development site at the Piggeries, Marsh Lane: a representative of the developer advised the PC that the wall had been damaged by an oil delivery lorry whom they were pursuing for compensation. There had been no planning requirement to retain the wall – the builders had decided to do this.

- 3.12 [3.16] as 3.1.
- 3.13 [3.17] Village notice board proposal: FD had consulted the High Bailiff's Trust's representative and was to investigate whether or not planning permission would be required. No meeting of the HBT had been held since the enquiry.
- 3.14 [5.1] Exposed drain near Play Area: as 3.1.
- 3.15 [5.2] Condition of Moat Lane: KH had raised this report and the question of ownership at the meeting of NBVHT. Confirmation had been given that the Trust do not own Moat Lane.
- 3.16 [5.4]: Referral of concern about dog fouling on the Green to BDC's Dog Warden and HBT : outstanding.
- 3.17 [5.5]: Replacement door at no. 1 Town houses: confirmation had been receive that planning permission was required. JN would ask the agent to advise the tenant of what is required.
- 3.18 [5.7]: Damage to pump in Chapel Street: this had been referred to the HBT.

4. Declarations of interest: there were no declarations of interest.

5. Public participation (meeting adjourned):

- 5.1 Two members of the community raised the continued concern about speeding through the village. It was hoped that the Safer Neighbourhood team would speak about this issue at the Annual Parish Meeting.
- 5.2 The need for clarity about responsibility for the maintenance of Moat Lane was emphasised by a resident.
- 5.3 A representative of the owner of the development site at the Piggeries, Marsh lane informed the PC that no building work had started adjacent to Willowdene- the apparent work was bridge repairs. The flood risk assessment for the lake had been completed and the architect was in negotiation with BDC – there was still a need to seek retrospective permission.
- 5.4 In response to an enquiry a Councillor confirmed that the tidying up of the car park area adjacent to the Play Area would be looked at – action would be dependent on funds available.

6. Play Area

6.1 It was reported that the total cost of the refurbishment would be funded from grants – which would be made through the PC. A deposit of £10,000.00 had been paid with the grant already received from Awards For All.

7. Planning applications: no objections had been made to 3PL/2009/0194F Mr R Bailey, land adjacent to Willowdene, Marsh Lane.

8. Financial summary and payments:

8.1 Available funds were reported at £19,623.72.

8.2 The following were for payment:

Payee	Item	VAT	Gross amount payable £
Playdale Playgrounds Ltd	Deposit- quotation AAAQ27422 2/4/09		10,000.00
[Cheque already issued]			
EON	Inv, 1/3/09- 31/3/09 Street lighting	2.18	45.81
Milton Ltd	Inv.770 20/3/09 – Boiler work at no 1 Town Houses	74.25	569.25

Norfolk Association of Local Councils	Subscription 2009/20		114.45
Norfolk Playing Fields Association	Subscription 2009/10		20.00
Anglian Water	Allotments water 22/11/08-5/3/09	4.19	32.13
Zurich	Insurance policy 1/1/09-31/3/10		1396.16
C Greenwood	Clerk's duties 8/3/09- 8/4/09-schedule 0910/1 plus postage expenses	n/a	135.72
Total:		800626	12,313.52
For information: (payment deducted from net credit to Parish Council account)			
Donna Kissinger.	Management commission. 3/2/09 – 11/3/09 – 2 Town Houses. Inv 2875	3.26	24.96

Approval was proposed by MS seconded by TL and approved unanimously.

9. Items for information:

9.1: items listed on the correspondence list for this meeting plus:

- BDC Town and Parish Council newsletter*
- FOI information* .
- Planning changes information *
- Countryside Voice *
- Playing Field newsletter *

* = to be circulated. ** = to be retained by the Clerk for reference. *** - to be put on notice board.

10. Items for the next agenda:

- 10.1 Planning document consultation
- 10.2 Underground cabling proposal
- 10.3 Street lighting – possible replacement light in Marsh Lane.
- 10.4 Replacement of football goals.
- 10.5 Revision of cemetery charges
- 10.6 Draft accounts and Annual Return
- 10.7 Annual General Meeting of the Parish Council – including election of officers.

11. Date of next meeting: Tuesday 12th May 2009, 7.30 pm New Buckenham Village Hall, large meeting room.

Meeting followed by the Annual Parish Meeting.

C. Greenwood, Clerk to New Buckenham Parish Council.

Signed (Chair): _____ Date: _____