

**New Buckenham Parish Council**

Village Hall  
Moat Lane  
New Buckenham  
Norfolk  
NR16 2AG

tel:01603 813550

Clerk: Mr Chris Lacey

**MINUTES** OF THE MEETING OF New Buckenham Parish Council held on  
Tuesday 9<sup>th</sup> February 2010, 7.30 pm at the village hall.

Present: Karen Hobley Chair  
Tony Lister  
Darren Rush  
Fran Doe  
Adrian Joel District Councillor  
Chris Lacey Clerk and Responsible Financial Officer  
5 Members of the public

107. To consider apologies for absence: the Chairman accepted apologies from Mark Stevens and John Newport.  
John Newport has decided to stand down from the Parish Council to decrease his village commitments; District Council will be informed. Action: Clerk
108. Minutes of the meeting of New Buckenham Parish Council held on 12<sup>th</sup> January 2010: Resolved to approve the minutes as a true and accurate record of the meeting.
109. Matters arising:  
1. (Min ref 57.1) Sign writing on main notice board: to be arranged. Action: D. Rush  
2. (Min ref 64) Street light on Dial House, Kit – electricity payments arrangements: this is yet to be resolved. Action: Clerk  
3. (Min ref 67) Village Emergency Plan. Risks, Actions and Resources to be considered as set out in Sections 5 and 6 of the NCC model. Councillors to pass their comments to Mark Stevens before the next Parish Council Meeting. Action: Councillors.  
4. (Min ref 81) A follow up safety inspection of the cemetery will be carried out in March 2010. Action: J. Newport  
5. (Min ref 87) The photocopier cash is to be banked. Query whether the Parish Council has to pay the last three months rent as the photocopier may have been sold. Action: Clerk
110. To receive declarations of interest in items on the agenda: no interests were declared.
111. Public Participation: resolved to suspend the meeting to allow members of the public, the County Councillor and the District Councillor opportunity to inform the meeting.  
- Residents raised queries on allotment plots. Councillors confirmed that Mr Kelson has one plot and that Mr Lincoln would be giving up part of his allotment. There are now two spare plots; the next two residents on the waiting list will be offered these. Action: Clerk  
- Councillors agreed to meet representatives of the Alms Houses charity to discuss the siting of the oil tank which is currently on Parish Council land. Action: Chairman  
- Police advice will be sought to try and reduce cold calling in the village. Action: Fran Doe

- There are some deep potholes in Marsh Lane, Church Street and Rosemary Lane; Highways will be informed. Action: Chairman
- Breckland District Council matters: the District Councillor gave an update on current issues and developments at the Council. The council Tax is to be agreed by 25<sup>th</sup> February; a zero increase is proposed. An announcement on the Local Government review is expected soon. Developers have outlined proposals for housing development in Attleborough which includes the building of a new link road; this could mean an increase in traffic through New Buckenham.

112. Planning determinations: **Councillors had no objections to applications 3PL/2010/007/F and 3PL/2009/0760/F.** District Council has given planning permission on application 3PL/2009/1080/F.

113. Financial summary and payments: **resolved to accept the financial summary at 7 January 2010 and approve the payments listed. Resolved to sign the cheques outside the meeting as there was only one cheque signatory present.**

Payee	Item	VAT	Gross amount payable £
EAC Document Solutions Ltd	Toner and printing	14.06	94.36
New Buckenham Village Hall Trust	Hall hire Oct-Dec 2009	Nil	37.81
Norfolk Rural Community Council	Annual membership.	Nil	15.00
Total		14.06	147.17

*For information: (payment deducted from net credit to Parish Council account)*

None

*For information: direct debits*

None

Action: Clerk

114. Re-tendering of the contract for grounds maintenance (Play Area and cemetery): **resolved to award the contract to CGM ( 2 for, 1 abstain); a contract will be drawn up for signing. The unsuccessful bid will be advised.** Action: Clerk

115. Repair of drains in the village: **Resolved to meet Breckland Council and the various agencies.** Action: Clerk and T Lister.

116. Programme of inspection of the Play Area: **resolved to use Playdale for an annual inspection and to obtain a pricing for their training. Resolved to carry out quarterly detailed inspections and weekly visual inspection by Councillors using Playdale documentation.**

Action: M Stevens

**Resolved to seek expert advice regarding moles.** Action: Chairman and T Lister.

117. Co-option of a Parish Councillor: **resolved to publish the vacancy within the village.** Action: Councillors

118. Clerk's contract: **resolved to accept the contract with one amendment: Section 8, paragraph 5 "The Council will pay a proportion for all necessary computer software or upgrades" The Chairman and Clerk will sign the contract.**  
Action: chairman and Clerk
119. Correspondence received: **resolved to circulate to all members:**  
- items listed with the agenda. Action: Clerk
120. Items for discussion at the next meeting: **resolved to include the repair of drains in the village, arrangements for inspections of the Play Area and the co-option of a councillor at the March 2010 meeting.** Action: Clerk
121. **Resolved that the next meeting of the Parish Council will be on Tuesday 9<sup>th</sup> March 2010 at 7.30 pm at the village hall.**

The meeting closed at 9.00 pm

Signed.....

Date:.....