

New Buckenham Parish Council

Village Hall
Moat Lane
New Buckenham
Norfolk
NR16 2AG
Greenwood

tel:01603 813550

Clerk: Mr Chris Lacey

MINUTES OF THE MEETING OF New Buckenham Parish Council held on Tuesday 12th January 2010, 7.30 pm at the village hall.

Present: Karen Hobleby Chair
Tony Lister
Darren Rush
Mark Stevens
Adrian Joel District Councillor
Chris Lacey Clerk and Responsible Financial Officer
1 Member of the public

92. To consider apologies for absence: **the Chairman accepted apologies from Fran Doe and John Newport.**

93. Minutes of the meeting of New Buckenham Parish Council held on 8th December 2009: **Resolved to approve the minutes as a true and accurate record of the meeting.**

94. Matters arising:

1. (Min ref 57.1) Sign writing on main notice board: to be arranged.
Action: D. Rush
2. (Min ref 64) Street light on Dial House, Kit – electricity payments arrangements: this is yet to be resolved.
Action: Clerk
3. (Min ref 67) Village Emergency Plan. The model was being edited to make it applicable to New Buckenham.
Action: M. Stevens.
4. (Min ref 78) With reference to the Local Development Framework, Councillors resolved to accept District Council's proposal to re-draw the existing settlement boundary to exclude garden land and car parking to the south of numbers 1-9 Marsh Lane and to the rear of the listed thatched cottage.
Action: Clerk
5. (Min ref 81) A follow up safety inspection of the cemetery will be carried out in March 2010.
Action: J. Newport
6. (Min ref 87) The photocopier contract has not been renewed; this will be reported in the Parish magazine.
Action: Chairman

95. To receive declarations of interest in items on the agenda: no interests were declared.

96. Public Participation: **resolved to suspend the meeting to allow members of the public, the County Councillor and the District Councillor opportunity to inform the meeting.**
- Breckland District Council matters: the District Councillor gave an update on current issues and developments at the Council. The Boundary Commission have recommended the "One County Option" to the Secretary for State. Breckland Youth Council has been given £10,000 to spend during January on Youth projects. The Home coming of the Light Dragoons on 4th December 2009 was well attended.

97. Planning determinations: **resolved to defer the decision on application 3PL/2010/007/F** Action: Councillors

98. Financial summary and payments: **resolved to accept the financial summary at 8th December 2009 and approve the payments listed.**

Payee	Item	VAT	Gross amount payable £
EAC Document Solutions Ltd	Inv 60957 22/12/09 – copier service charge	2.55	19.55
C Greenwood	Clerk's duties 4/12/09- 7/1/10 schedule 0910/10	Net of tax/NI (£25.20)	100.80
hmrc	Tax Nov, Dec 09, Jan 10 salary payments.		77.40
CPRE	Membership	Nil	29.00
Anglian Water	Water	7.94	42.54
Broadland tree services	Christmas tree	29.75	199.75
P Hill	Community car scheme	Nil	47.00
Total		40.24	516.04

For information: (payment deducted from net credit to Parish Council account)

Donna Kissinger.	Management commission. 11/11/09 – 10/01/10 2 Town Houses. Inv 4178 16/12/09	3.26	24.96
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For information: direct debits

EON	INV 4 Dec 2009 – electricity 1-30 Nov 09	2.18	45.81
	INV 5 Jan 2010 – electricity 1-31 Dec 09	2.18	45.81

Action: Clerk

99. Re-tendering of the contract for grounds maintenance (Play Area and cemetery): **resolved to draw up a three year contract with a condition for unsatisfactory work and amend the draft Schedule of Works to request the removal of grass from the toddler area.** Action: Chairman and Clerk
100. Possible adoption of the red telephone box on the Green: **Breckland District Council confirmed that BT had an obligation to maintain the structure as the box is listed.**
101. Repair of drains in the village: **Norfolk County Council have put in two bids to carry out drainage work in the village. Resolved to approach Breckland Council to assist with the identification of riparian owners of ditches.** Action: Clerk.
102. Programme of inspection of the Play Area: **resolved to identify training requirements and schedule a rota for inspections.** Action: M Stevens

103. Co-option of a Parish Councillor: **resolved to publish the vacancy in the Parish magazine.** Action: Chairman

104. Correspondence received: **resolved to circulate to all members:**
- items listed with the agenda. Action: Clerk

105. Items for discussion at the next meeting: **resolved to include the contract for grounds maintenance, the repair of drains in the village, arrangements for inspections of the Play Area, the co-option of a councillor and the Clerk's contract and remuneration at the February 2010 meeting.** Action: Clerk

106. **Resolved that the next meeting of the Parish Council will be on Tuesday 9th February 2010 at 7.30 pm at the village hall.**

The meeting closed at 8.45 pm

Signed..... Date:.....