

**New Buckenham Parish Council**

Village Hall  
Moat Lane  
New Buckenham  
Norfolk  
NR16 2AG

tel:01603 813550

Clerk: Mr Chris Lacey

**MINUTES OF THE MEETING OF New Buckenham Parish Council held on Tuesday 11<sup>th</sup> May 2010, 7.30 pm at the village hall.**

Present: Karen Hobley Chair  
Tony Lister  
Bella Chirodian  
Fran Doe  
Darren Rush  
Andrew Bingham  
Adrian Joel District Councillor  
Chris Lacey Clerk and Responsible Financial Officer  
7 Members of the public

150. To consider apologies for absence: Accepted from Mark Stevens
151. To elect a Chairman and Vice Chairman: Karen Hobley was elected as Chairman and signed the Declaration of Acceptance of Office. Bella Chirodian was elected as Vice Chairman.
152. Minutes of the meeting of New Buckenham Parish Council held on 13<sup>th</sup> April 2010:  
**Resolved to approve the minutes as a true and accurate record of the meeting.**
153. Matters arising:
1. (Min ref 67) Village Emergency Plan. Resolved to use the Risks, Actions and Resources as set out in Sections 5, 6 and 7 of the NCC model; Councillors will consider appointing Street Co-ordinators. Action: Councillors.
  2. (Min ref 81) A follow up safety inspection of the cemetery has been carried out by Perfitts. There are 4 headstones which are deemed to be dangerous, 4 headstones which are loose and 1 which does not comply with national standards. Action: Chairman, B Chirodian, Clerk
  3. (Min ref 87) Monies from photocopier usage are to be banked. Action: Clerk
  4. (Min ref 111) There is 1 unpaid allotment rent and 1 tenancy agreement not signed. Action: Chairman, Clerk
  5. (Min ref 116) **Resolved not to take any further action regarding moles on the play area and field. Resolved to ask Playdale if they could make good the gap between the play area fence and ground to make strimming easier.** Action: Councillors
  6. (Min ref 127.2) Dog fouling has become a problem in the village. The Dog Warden will be advised and a notice will be put in the Parish Magazine reminding dog owners of their responsibilities. Action: Chairman
154. To receive declarations of interest in items on the agenda: no interests were declared.

155. **Public Participation: resolved to suspend the meeting to allow members of the public, the District Councillor and the Parish Councillors opportunity to inform the meeting.**

1. The Tree Warden had noted that the correct procedures had been followed over the reduction of an oak tree at a property in the village.
2. Residents in Chapel Street had not been consulted over the design of materials to protect the village pump; the Village Society is dealing with this.
3. The football dug outs had been vandalised; the incident had been reported to the police. The District Councillor advised that CCTV and mobile cameras could be used if required. The football goalposts will be taken down and stored.
4. A Litter Warden for New Buckenham and Banham has been appointed.
5. The grass at the cemetery and play areas had been recently cut and Councillors would continue to monitor the service.
6. Cold Calling information is to be reviewed. Action: F Doe
7. A query was raised whether bollards or posts could be erected in King Street to stop large lorries mounting pavements. Action: Chairman
8. Breckland Voice is now being received through the post.
9. Breckland is seeking to share some services with South Norfolk but stress that the service standard will be maintained.

156. **Planning applications: Councillors objected to the following applications by four votes to none with one abstention:** 3PL/2010/0413/F – First floor extension to side and rear of Owl Cottage, Chapel Street on the grounds that the proposals were out of character with neighbouring properties.

District Council had given planning permission to application 3PL/2010/0197 Crackpot, 13 Church Street.

157. **Financial summary and payments: Resolved to approve the payments listed.** The financial summary could not be produced as the May bank statement had not been received.

Payee	Item	VAT	Gross amount payable £
K Elvin	Donation for Street Light on Dial House		30.00
H L Perfitt Ltd	Memorial safety survey	17.50	117.50
F Collecott-Doe	CPRE meeting expenses		34.80
Donna Kissinger Estate Agents	No1. Town House Commission for period 24/2/10 to 23/02/11.	87.50	587.50
New Buckenham Village Hall Trust	Room hire Jan-Mar 2010		28.36
<i>For information: (payment deducted from net credit to Parish Council account)</i>			
Donna Kissinger.	Management commission. 24/03/10 – 12/04/10 2 Town Houses. Inv 4806 12/04/10	3.80	25.50
<i>For information: direct debits</i>			
EON	INV 3 April 2010 – electricity 1-31 March10	2.18	45.81

Action: Clerk

158. 2009/2010 Draft Accounts and Appointment of Internal Auditor: **Resolved to accept the 2009/2010 draft accounts and appoint Mr Roger Canwell as the Internal Auditor.**
159. Repair of drains in the village: Adrian Sewell of Norfolk County Council is producing a drainage survey. Action: A Bingham and T Lister.
160. Programme of inspection of the Play Area: Playdale will carry out their inspection and training for Parish Councillors on Thursday 20 May at 9.00am. A member of the public had reported that branches on newly planted trees had been trimmed thus potentially damaging their development. A note will be put in the parish magazine. Action: Chairman
161. Almshouses oil tank: **Resolved to postpone further correspondence with the William Barber's Almshouse Charity until the Councillors had completed an on site inspection of the oil tank which has been requested for 27 May. Resolved to request the Environmental Health department to inspect the fence between the Almshouses and the oil tank.** Action: Councillor, Clerk
162. Propane gas guns: The B-oom Group will keep the Parish Council informed should there be further developments.
163. Community defibrillators **Resolved that Community defibrillators would not benefit the community because of timing, cost and training issues.**
164. First Aid Training: **Resolved to consider under the Village emergency plans.** Action: M Stevens
165. Information for circulation: **Resolved to circulate to all members those items listed with the agenda.** Councillors noted that there is a funding fair at Swaffham Eco centre. The District Councillor informed the meeting that matched funding of up to £250 was available from Breckland.
166. Items for discussion at the next meeting: **Resolved to include the repair of drains in the village, maintenance of the ground around the play area and the positioning of the Almshouses oil tank at the June 2010 meeting.** Action: Clerk
167. **Resolved that the next meeting of the Parish Council will be on Tuesday 8<sup>th</sup> June 2010 at 7.30pm at the village hall.**

The meeting closed at 9.00 pm

Signed.....

Date:.....