

- lorries driving through the village: concern was raised about damage to the road surface. This would be reported to Norfolk County Council Highways.

Action: Chairman

- Breckland District Council matters: the District Councillor gave an update on current issues and developments at the Council.

60. Planning determinations: **resolved to record that no objections were raised to application 3PL/2009/0957/F Anderson.**

61. Co-option of a Parish Councillor: **resolved that as no request for an election had been received nominations would be sort for the co-option of a Parish Councillor to the existing vacancy.**

62. Financial summary and payments: **resolved to accept the financial summary at 10th November 2009 and approve the payments listed.**

Payee	Item	VAT	Gross amount payable £
EAC document solutions Ltd	Inv 60559 30/10/09 – copier service charge	2.55	19.55
Audit Commission	Inv 4029612 30/10/09 – 2006/07 audit fee	26.25	201.25
C Greenwood	Clerk's duties 12/10/09- 8/11/09 schedule 0910/8	Net of tax/NI (£28.80)	83.70
New Buckenham Village Hall Trust	Invoice: room hire Inv 686 1/11/09 Mtgs 14/7, 11/8, 6/9, 20/8.	-	35.01
Total		28.80	339.51

For information: (payment deducted from net credit to Parish Council account)

Donna Kissinger.	Management commission. 12/9/09 – 13/10/09 2 Town Houses. Inv 3876 13/10/09	3.26	24.96
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For information: direct debits

EON	INV 4 Oct 2009 – electricity 1-30 Sept 09	2.18	45.81
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Action: Clerk

63. Precept for 2010-2011: **resolved that the precept for 2010-2011 should be £8,000.00 – based on the budget prepared for that year. Breckland District Council would be advised of this requirement. The consideration of this precept had been advertised in November's Parish News.**

Action: Clerk

64. Street light on Dial House: **resolved to arrange for the energy use by the householder in respect of the street light attached to Dial House to be measured and a financial contribution from the Parish Council calculated.**

Action: Chairman and Clerk

65. Provision of internal audit services: **resolved to engage Roger Canwell to carry out the 2009/2010 internal audit review of effectiveness. Discussion between the Clerk and Mr Canwell had confirmed that this audit would best take place after the financial year end.**

Action: Clerk.

66. Retendering of the contract for grounds maintenance (Play Area and cemetery): resolved that this contract would be retendered in view of the extra work at the Play Area. The recommendations of the New Buckeneers team would be reflected in the tender document. An update schedule of work would be devised for the tender. The existing contractor would be invited to tender again. Mole eradication would be addressed in the spring. The programme of regular inspections of the Play Area was to be confirmed. Action Chairman
67. Village Emergency Plan: resolved that the model plan would be circulated to Councillor. Action : M. Stevens.
68. Rent increase for no 1 Town Houses : resolved to accept that the increased rent of £50.00 per week had been registered with effect from 26th October 2009 and would be charged with effect from 1 November 2009. Both houses would then be rented at the same cost.
69. External Audit 2006-2007: resolved to acknowledge that the external audit of the Annual return for 2006-2007 had been signed. The Chairman thanked the Clerk for the work involved in reaching this successful conclusion.
70. Recruitment of a Clerk and Responsible Financial Officer: resolved to advertise the vacancy through the Norfolk Association of Local Councils. Action: Clerk
71. Correspondence received: resolved to circulate to all members:
- items listed with the agenda. Action: Clerk
72. Items for discussion at the next meeting: resolved to include the contract for grounds maintenance, the recruitment of a Clerk, the possible adoption of the telephone box, the renewal of the photocopier contract, the repair of drains in the village and the co-option of a councillor at the December 2009 meeting. Action: Clerk
73. Resolved that the next meeting of the Parish Council will be on Tuesday 8th December 2009 at 7.30pm at the village hall to be followed by seasonal light refreshments.

The meeting closed at 9.10 pm

Signed.....

Date:.....