

New Buckenham Parish Council

MINUTES OF THE MEETING OF New Buckenham Parish Council held on Tuesday 8 November 2011 at 7.30 pm in the Village Hall.

Present: Councillors Karen Hobley (Chair), Andrew Bingham, Tony Lister, David Scott Miller
Gerry Walsh

In Attendance: Juliet Fulford (Acting Clerk to the Council) and 5 members of the public.

11/407 To consider apologies for absence:

Bella Chirodian, Darren Rush, District Councillor Joel advised will be late

11/408 Minutes of the meeting of New Buckenham Parish Council held on 10 October 2011:

The minutes of the previous meeting having been circulated, and adjusting minute number: 11/396 by the change of the word 'street' to village,
11/402 wording changed from "although a proposal to donate money to the Churchyard toward maintenance " to "a proposal to donate money towards maintenance of the churchyard, proposed by K.H. and seconded by B.C., was defeated by 4 votes to 2 with 1 abstention ..."

11/396 insertion of "Moat Lane"

The Councillors RESOLVED to approve the minutes as a true and accurate record of the meeting.

11/409 Matters arising:

- Minute 11/393 concerning vandalism, situation is currently quiet with no further reports of any incidents. Chair did contact Matthew Project but they suggested a Spring visit.
- Minute 11/396 concerning speeding warning light up signs and speed monitor signs were suggested. The Vice Chair did not put anything in the Parish News as requested but will do so this month.
- Vice Chair contacted Playdale Ltd re: damaged straps on cradle seats, she is waiting for a response from them to tell us if they are under guarantee.
- All street lights have been fixed apart from Dial House which has an intermittent fault. Councillor Lister will follow this up.
- Meeting on November 14th to discuss Jubilee celebrations has been rearranged for the New Year.

11/410 To receive declarations of interest in items on the agenda:

There were no declarations of interest.

11/411 Public Participation:

RESOLVED to suspend the meeting to allow members of the public, District Councillor and Parish Councillors an opportunity to inform the meeting.

a) Parishioner's comments and questions:

- Ken Gee asked about the ownership of the fence surrounding the play area as Norfolk Wildlife trust officer stated at a recent meeting that they have had some communication from the public regarding this fence. The Chair explained that the play area fence was the responsibility of the PC and any correspondence can be directed to the Clerk while the fence around the Common was the responsibility of the farmer grazing livestock/ Norfolk Wildlife trust
- Ken Gee asked about the PC wreath for collection for Remembrance Sunday. It was agreed that KG would collect the wreath and the donation from the PC to the British Legion would remain the same.

- Brian Knappet asked about the grass on verge outside the Church on Grange road which was very long and untidy. Councillors felt it unlikely that Norfolk County Council would do anything. Councillor Lister agreed to trim this if he could loan a strimmer.
- Hillary Clutten asked if the Churchyard was a “closed” Churchyard in which case the District Council has a responsibility for maintenance. The Chair stated that it was and that this issue had been discussed with Breckland District Council in the past with no success.

b) From District Councillor: Not present to deliver report

c) From the Councillors:

- Tony Lister - The Cricket Club are having a meeting to discuss the issue of grass cutting. Councillor Lister was asked to liaise with the Cricket Club to establish if it is an issue of the quality of the cutting or the frequency. Councillor Bingham asked about the rental arrangement and if this covered maintenance, the Chair stated that it did not but would check the contract. Councillor Walsh suggested that we consider their request once more information as to their requirements have been established.
- The plans for the Allotments have been found, Councillor Lister has an up to date list of all holders and invoices need to be sent out. A discussion regarding charges for the allotments should be put onto the next agenda. Councillor Bingham agreed to put the plan in an electronic format for ease of use. **Actions: KH to check with Clerk that invoices have not been sent out. If required JF to send out invoices based on information from TL.**
- Highways have not identified all the pot holes in Marsh lane for repair. They appear to have stopped at Pooh Cottage.
- Andrew Bingham noted that the road repairs for Marsh lane had not been started. The chair stated that she had requested repairs to Rosemary lane as a priority which have not been done and will follow up with Highways on both issues.

The meeting was re-convened

11/412 Planning Applications:

Planning ref: 3PL/2011/1077/F Green Point, Castle Hill Road, New Buckenham
Proposal: Replace roof tiles, demolish garage, conservatory and outhouse at rear, erection of extensions and detached garage.

Councillor Walsh asked on behalf of Councillor Chirodian that the Tree Officer asked for clarification as a number of trees have TPO's. The owners Mrs D Tunmore stated that no trees were to be removed and that the only new building was the garage.

Councillor Bingham stated that he had no objection if the issue of the trees was satisfied, that any issues regarding archaeological surveys were agreed with Breckland and adequate provision for drainage was made. There was no increase in the height of the building and it was not visible from the road.

The Council made no objection to the application which will be passed through to Breckland Council for their consideration.

11/413 Repairs to No 2 Town Houses:

The Clerk was waiting for responses regarding requests for quotes an e-mail sent to MY Boilers and letter to G Buckle. Mr Farnell asked about the boiler service

11/414 Possessory title of the Town Houses:

The Vice Chair requested an extension to the deadline of 17/11/11 set by the Land registry as she was unable to meet this. This request was made by the solicitor on behalf of the PC. The issue of the boundaries of the properties and usage of outhouses with the Alms houses is being dealt with by the Vice Chair who is meeting with Lenny Breeze. The Vice Chair has requested that a date for meeting of the working party be agreed for the New Year. All documents held by the Clerk were received back and passed to the Vice Chair.

11/415 Financial summary and payments:

The financial summary was noted and it was **RESOLVED to approve the payments listed**

Payment by cheque	Item	Vat £	
Gross £			
CGM Landscapes	Maint, October 2011	48.09	288.54
<i>Cheque No:</i>			
Mrs M Cook	Archant Advert for Clerk	37.82	226.94
<i>Cheque No:</i>			
Mrs V Highton	Community Car Scheme		62.35
<i>Cheque No:</i>			

Councillor Walsh proposed the approval of the payments Seconded by Councillor Bingham

11/416 To discuss the Budget for 2012/13 to set the precept

It was decided to postpone this decision until next month. Projected calculations based on a percentage increase would be circulated to all councillors prior to the next meeting by the Chair. The precept has to be set for 16 December 2011.

11/417 To approve Councillors wishing to:

- a) Stand for co-option to the Executive Committee of the Norfolk Association of Local Councils – No Councillors wished to be considered
- b) Attend “initial Training for Clerks and Councillors” – The Chair circulated the dates and gave information to Councillor David Scott Miller for consideration.
- c) Attend NALC/SLCC seminar 17/11/2011 – No Councillors were available to attend.

11/418 To receive items for information:

Items for circulation – Parish Matters Autumn 2011, Clerks & Councils Direct, NCC recycling information .

Letter received from Mr Gordon PCC stating that as the Church formed part of the PC emergency plan they would like to be kept informed of any changes to the plan.

11/419 To receive items for the next agenda:

Budget 12/13

Review of charges

Traffic speed alert signs

Town House repairs

A report from the Town Houses Working Group will be included next month.

11/420 To confirm the date of the next Meeting: 13 December 2011 7.30pm in the Village Hall to include festive nibbles!

11/421 To exclude members of the Press and Public from the Meeting: Members of the public left and an informal discussion with a prospective candidate for the post of Clerk followed.

11/422 Appointment of Clerk: It was decided to interview one candidate for the post of Clerk on Tuesday 15th November 7.15pm

The meeting closed at 9.00pm

Chairman.....

Date.....